

2021

Dependent Care Statement Download Instructions

Please follow the steps below to access your dependent care statement through FACTS:

1. Go to school.saintrose.org
2. Click the Parents drop down at the top of the page
3. Click Parent Portal listed under the Parent Tools section
4. Enter the information requested (District Code: srl-tn; your user name and password)
5. Once logged in, Click FINANCIAL on the left hand side
6. Click FINANCIAL HOME in the Financial Links box
7. Click View Details next to Payment Plan & Billing
8. Click View Payment Summary

Make sure the drop down at the top says “2021”.

This statement will summarize all payments for the 2021 calendar year including Preschool Tuition and Extended Care payments which may qualify as dependent care expenses. You can print the summary directly from this page. Please note that this summary also contains the Federal Tax ID number for Saint Rose that may be required for various tax submissions. Contact DeAnne Hathaway or Jodi Jones in the school office if you are experiencing any issues accessing this information.